



Please reply to:

Contact: Karen Wyeth
Service: Committee Services
Direct Line: 01784 446341
E-mail: k.wyeth@spelthorne.gov.uk
Date: 09 February 2024

Notice of meeting

Corporate Policy and Resources Committee

Date: Monday, 19 February 2024

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Corporate Policy and Resources Committee

Councillors:

J.R. Sexton (Chair)

C. Bateson (Vice-Chair)

M.M. Attewell

M. Beecher

J.R. Boughtflower

J. Button

J.T.F. Doran

S.M. Doran

M. Gibson

K.M. Grant

K. Howkins

M.J. Lee

L. E. Nichols

O. Rybinski

K.E. Rutherford

H.R.D. Williams

Substitute Members: Councillors S.N. Beatty, M. Bing Dong, M. Buck, R. Chandler, A. Gale and N. Islam

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

www.spelthorne.gov.uk customer.services@spelthorne.gov.uk Telephone 01784 451499

Agenda

Page nos.

- 1. Apologies and Substitutes**

To receive apologies for absence and notification of substitutions.
- 2. Minutes** **5 - 10**

To confirm the minutes of the meeting held on 22 January 2024 as a correct record.
- 3. Disclosures of Interest**

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.
- 4. Questions from members of the Public**

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.
- 5. The installation of a Papilio 3 unit in Elmsleigh Surface Carpark** **11 - 20**

Committee is asked to approve the entering into a contract to install a Papilio 3 unit for electric vehicle charging within Elmsleigh Surface Carpark.
- 6. Parking Order Revision (Tariff and Charges update) 2024** **21 - 78**

Committee is asked to recommend to Council that they approve the Parking Order Revision (Tariff and Charges update) 2024.
- 7. Capital Strategy 2024 to 2025** **79 - 94**

Committee is asked to recommend to Council that the Capital Strategy 2024/25 be approved
- 8. Capital Programme 2024/25 to 2027/28** **95 - 104**

Committee is asked to recommend to Council that they approve the Estimated 2024/25 to 2027/28 Capital Programme.
- 9. Treasury Management Strategy Statement 2024/25** **105 - 188**

Committee is asked to recommend to Council that they approve the Treasury Management Strategy Statement 2024/25.

- 10. Pay Award 2024/25** **189 - 194**
- Committee is asked to recommend to Council that a two year pay award for 2024/25 and 2025/26 is approved as follows:
1. Pay Award 2024/25
- A consolidated award of 2.8% on all spinal points and personal salaries (across the board increase),
- An additional 2 days special paid leave (pro rata for part time staff) to cover the Christmas closure period 2024. This is in addition to the 1 day special paid leave already in place for 2024. Front line operational staff who are required to work to provide vital services to residents over the Christmas week will be compensated and paid for this time; and
2. Pay Award 2025/26
- A consolidated award of 2.8% on all spinal points and personal salaries (across the board increase),
- An additional 3 days special leave (pro rata for part time staff) to cover the Christmas closure in 2025. Front line operational staff who are required to work to provide vital services to residents over the Christmas week will be compensated and paid for this time.
- 11. Pay Policy Statement 2024/25** **195 - 216**
- Committee is asked to recommend to Council that the Pay Policy Statement is approved.
- 12. Proposed Fees & Charges 2024/25** **217 - 284**
- Committee is asked to approve the proposed Fees and Charges for 2024-25 for all Committees.
- 13. Capital and Revenue Reserves Strategy** **285 - 306**
- Committee is asked to note the strategy for the Council's reserves for the four years from 01 April 2024 to 31 March 2028 and the use of £703.8k from the Social Housing Initiatives Fund (included in the Prevent Homelessness Reserve) to fund the 2024-25 budget deficit.
- 14. 2024-25 Funding activity (below the line) to support the Council's Net Expenditure Budget** **307 - 336**
- Committee is asked to note the 'below the line' funding elements of the 2024-25 Budget to support the Net Expenditure Budget of £26,099.100.00, as part of the overall budget process for 2024-25.
- 15. Draft Detailed Revenue Budget for 2024/25** **337 - 372**

Committee is asked to recommend to Council that they consider and approve the recommendations as outlined in the report.

16. Corporate Plan 2024-2028

The Committee is asked to recommend to Council that it adopts the proposed Corporate Plan 2024-28 and associated Action Plan (as appended to this report) which specify the priorities, key themes and values for the Council for the next five years and the actions the Council intends to take to deliver its objectives.

17. Forward Plan

373 - 380

To consider the Forward Plan for committee business.

18. Urgent Actions

To note those urgent actions which have been taken by the Chief Executive in consultation with the Leader since the last Corporate Policy and Resources meeting on 20 January 2024.

19. Exclusion of Public & Press (Exempt Business)

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

20. Corporate Policy & Resources Chair's Updates

To receive any updates from the Chair of Corporate Policy & Corporate Committee.